DATA SERVICES UNIT: 916.255.3975 or 916.361.7497 (fax)

Public Sales Registered Home Improvement Salespersons (HIS) Order Form

This is not an application to apply for HIS registration

A home improvement salesperson (HIS) is defined as a person who is employed by a licensed contractor to solicit, sell, negotiate, or execute contracts under which home improvements may be performed, a swimming pool constructed, or home improvement goods or services installed or furnished. Once properly registered with CSLB, he/she may work for any number of contractors and sell a variety of goods and services.

Fee: \$245 (Non-Refundable)

IMPORTANT: This is not a list of licensed contractors.

Business Name	*** FOR CSLB USE ONLY ***							
Contact Name/Responsible Party (Required)	A. Received Date:							
Business Street Address (P.O. Box Not Acceptable)	B. Amount Received & Check No.:							
City 5. State 6. Zip	C. DSU Job #:							
Phone () Fax () Email	D. RC List #:							
Delivery Option (Select ONE): DVD by mail Email files will be sent from @box.com or @dca.ca.gov and will contain a file link valid for 90 days only.	- CSLB ONLY - □ Special Project □ Newsletter							
Files are provided in Excel format.								
Registration status and association(s) are current as of the time the information is retrieved from our database.								
9. Parameters: (A) Registration Status (Select ONE): RENEWED EXPIRED BUT RENEWABLE BOTH (Descriptions on page 2) (B) Geographic Selection (Select ONE): County Codes/Names (See Attachment)								
10. Disclaimer – Contact Name/Responsible Party: Contractors State License Board's (CSLB) HIS registration information will be sent to you in Excel format. The Contractors State License Board DOES NOT PROVIDE PROGRAMMING OR TECHNICAL SUPPORT. It is important to understand that the data must be customized or formatted by the technical staff at your business to meet your specific requirements. By signing below, you acknowledge you have reviewed the record layout and confirm your understanding of the type of data you will receive. You also acknowledge the fee is non-refundable and release CSLB of any responsibility for data ordered in error. Print or Type Name Signature Date Initial that you understand the list does not include licensed contractors:								
	Contact Name/Responsible Party (Required) Business Street Address (P.O. Box Not Acceptable) City							

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